HONORS CREDIT FOR REGULAR COURSES
PSYCHOLOGY DEPARTMENT

Honors credit in a regular course is earned by doing substantial supplementary work (above and beyond the standard course requirements) that the instructor approves upon completion, in an introductory or advanced undergraduate course. Students interested in honors credit must arrange with an instructor (preferably within the first month of the semester) to do an honors project in that course, the terms and scope of which must be mutually agreed upon by the instructor and student before project initiation. Honors credit will be allowed when the final grade in the course is A+, A, A-, B+, B, or P.

MUTUAL AGREEMENT BETWEEN INSTRUCTOR AND STUDENT: If an instructor agrees to an honors project, the student and instructor *together* discuss thoroughly the nature of work to be done, including a tentative honors project title, scope of project, and due date. Ultimately, determination of whether the completed honors project warrants honors credit is at the instructor's discretion. If honors credit is earned, the instructor submits a request to the College to add the "Honors" grade notation to the student transcript in the form of an official transcript note.

STUDENT'S NAME _____   **COURSE #** _____   **SECTION** _____

E-MAIL ADDRESS _____   **SEMESTER** _____   **YEAR** _____

CUNY EMPLID ID _____

INSTRUCTOR NAME _____

TENTATIVE HONORS PROJECT TITLE: _____

BRIEF DESCRIPTION & SCOPE OF POTENTIAL PROJECT: _____

_____

_____

TARGETED DUE DATE (recommended completion by last day of class): _____

AGREEMENT: I acknowledge, and agree to, the terms and scope of the aforementioned honors quality project for this course.

_____   _____
Instructor Signature   **Date**

_____   _____
Student Signature   **Date**

SUBMIT THE COMPLETED FORM TO:
Michael Brigando (Psychology, Office Assistant, Undergraduate)
Michael.BrigandoJr@brooklyn.cuny.edu

See next page for additional information and clarifications

CUNY

6/21/24

Submitting the Honors credit at the end of the semester

Instructors are required to submit the "Honors" notation. Submissions for Honors for Regular grades can be submitted about 1-2 business days after the grade has been posted to CUNYfirst. The submission process is completed in BC Webcentral.

Instructions on how to submit honors credits.

https://employees.brooklyn.edu/base/how-to-submit-an-honors-grade-request/

Important Note: Receipt of a letter grade "with Honors" in a regular course does not count toward eligibility requirements for consideration of *Graduating with Departmental Honors in Psychology*.

Students interested in being considered for *Graduating with Departmental Honors in Psychology* can find more information here:

https://students.brooklyn.edu/knowledge-base/graduating-with-departmental-honors-in-psychology/