Office of the Provost – Graduate Studies



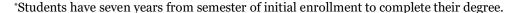
2900 Bedford Ave. • Brooklyn, NY 11210 TEL 718-951-5771 www.brooklyn.cuny.edu

Academic Monitoring Plan for Graduate Students on Academic Probation

As a result of your academic performance, you have been placed on academic probation; a stop has been placed on your record which will prevent you from registering for classes next semester. In order to lift this stop, you must work with your graduate deputy to develop an academic plan to get back into good academic standing (a cumulative GPA above 3.0). Once you are placed on probation, you must return to good academic standing within twelve credits or you will be dismissed from the graduate program. Furthermore, while on academic probation you must maintain a term GPA of at least 3.0 (or you will be dismissed from the graduate program). Both your graduate deputy and the College are committed to working with you to improve your academic standing. Please complete the following request to lift the stop and submit the plan to your graduate deputy for approval.

For the graduate deputy: Please review the plan and indicate whether or not it meets with your approval. If approved, please send copies to Robert Booras (rbooras@brooklyn.cuny.edu) and Brittany Alleyne (balleyne@brooklyn.cuny.edu) your department chair, and the dean of your school.

Name:	EMPLID:		
Phone Number:	E-mail:		
Graduate Program:	Deputy:		
Overall GPA:	Previous semester's GPA		
Total Credits Accumulated:			
Semester Placed on Probation:			
Semester of Initial Enrollment:*			
Which of the following reasons best accoun	ts for your probation status:		
Failed a course	Failed more than one course		
Earned below a B in one course	Earned below a B in multiple courses		
INC resolved to an FIN	Penalty Withdrawal (WU or WF)		
Other			
(explain):			





What steps will you take to resolve your probat	ion status:			
Petition CGAS to resolve FINUtilize F-grade replacement option*				
Petition CGAS to change penalty W grade	e (WU or WF	r)		
Explanation:				
Plan to Return to Good Academic Standi you will return to Good Academic Standing wit			rt to document how	
Course	Semester	Number of Credits	Projected Grade	
	_			
Students may complete no mo academic	ore than tu probation		while on	
Anticipated GPA upon completion of these cour	rses [†] :		-	
To Be Completed by Graduate Deputy:				
Based upon this plan, do you recommend lifting	g this studen	ıt's Probation s	stop:	
Yes No				
Will revisit request when semester's grades pos	t			
Comments:				
0:		Data		
Sign:		_ Date:_		

 $^{^{*}}$ Graduate students can replace up to 6.0 credits of F-grades; students must take the same course to utilize this option. † Must be above 3.0 or your plan will not be approved.