100 Pine Street
Albany, NY 12200
April 10, 2011

Ms. Janet Jones
Director of Research and Development
ACME Computer Company
1234 Central Avenue
Albany, NY 12204

Dear Ms. Jones:

I wanted to take this opportunity to thank you for interviewing me for the position of Senior Programmer in your Research and Development department. I learned a great deal about the ACME Computer Company and speaking with you reinforced my interest in the position.

I am confident that my experience has provided me with the qualifications necessary to work effectively with your team. My solid education and the fact that I have worked my way through college shows work ethic and determination, two qualities you said were important to success at ACME. I am especially pleased to know that you use the Quadrini programming language, since I completed two courses in it and I have used it extensively during my internship at General Electric.

I am excited about the prospect of joining such a dedicated team of professionals, as my previous supervisors have regarded me as someone who is responsible and hardworking. If you need more information, please contact me (718) 555-5555. Thank you for your time and consideration, and I look forward to hearing from you.

Sincerely,